



“Sun Hill Junior School is committed to fostering a safe and secure learning environment in which pupils and adults feel valued and respected and can flourish.”

## Remote Learning Policy

<b>Name of School</b>	Sun Hill Junior School
<b>Date of Policy Issue/Review</b>	September 2020/September 2021
<b>Name of Responsible Manager/Head teacher</b>	Sue Griffiths
<b>Chair of Trustees</b>	Katy Toms
<b>Date approved by Trust Board (if statutory)</b>	

### Specific Aims

To outline Sun Hill Junior School’s approach for pupils that, from September 30<sup>th</sup> 2020, will not be attending school in response to self-isolation due to COVID 19.

To outline Sun Hill Junior School’s expectations for staff that, from September 30<sup>th</sup> 2020, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

### Who is the policy applicable to?

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

### Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines

Sun Hill Junior School will provide remote learning (online and paper copies where necessary) for pupils that are not able to attend school so that no-one need fall too far

behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

Sun Hill Junior School are fully aware that these are exceptional times and would like to make it clear that the completion of remote learning is in line, with government guidance, expected and that this document seeks to inform and guide families to help children complete their remote learning. Each family is unique and because of this, should approach remote learning in way which suits their individual needs.

How teachers respond to the learning will depend on the circumstances of the self-isolation and the number of days your child is off. All teachers are now in class, teaching full-time. Therefore if your child is off for just a few days while a test result is waited feedback on work will be given when your child returns to school. However, if they are off for a full 10/14 days due to a positive test result in their bubble the teacher will then be available during the school day to respond to learning.

## **Curriculum**

Sun Hill Junior School understand that there has been much disruption to children's education, therefore, is committed to ensuring that all children continue to receive a quality education should the need for remote learning arise. Our approach will use Google classroom where activities will be uploaded to reflect the work children are covering in class. It will also include resources available through online learning platforms such as:

- Oak National Academy
- BBC Bitesize
- White Rose Maths

The remote learning set for children will be in line with the learning that would take place in the classroom so the teachers will provide resources that deliver the main aspects of the curriculum plan; this includes Relationship and Health Education. Sun Hill Junior School values supporting mental health and wellbeing so activities will also be uploaded to support our children's wellbeing..

The remote learning set by the teachers will follow the long-term curriculum plan for their class so that children can continue to access the relevant curriculum for their year and keep up. Teachers will provide adapted learning resources for children with additional learning needs, i.e. SEND or where English is an additional language.

The trustees and senior leadership team at Sun Hill Junior School are fully aware that these are exceptional times and each family is unique, because of this will approach remote learning in way which suits their individual needs. We realise that the circumstances that

cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- Parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation.

## Family (pupil/parent/guardian) role

Where possible, it is beneficial for young people to maintain a regular and familiar routine. Sun Hill Junior School would recommend that each 'school day' maintains structure and where possible follows what would normally be happening in school.

Session 1	Session 2	Session 3		Session 4	Session 5		Session 6	Session 7	Session 8
<b>Skills Practice</b> 	<b>Reading</b>  <b>Bug Club</b>	<b>English</b> 	<b>B R E A K</b>	<b>Maths</b> 	<b>Reading</b> 	<b>L U N C H</b>	<b>Project or French / Spanish</b> 	<b>PE</b> 	<b>Project or French / Spanish</b> 
Handwriting (15 mins) Spelling (15 mins) Times Tables (15 mins)	Bug Club – reading and answering questions (30 mins)	Complete the English Task for today (45 mins)		Complete the maths task for today (45 mins)	Reading for pleasure – a book of your choice (15 mins)		Complete one of the project or French / Spanish tasks (45 mins)	Complete one of the PE activities (30 mins)	Complete one of the project or French / Spanish tasks (45 mins)

- Each day, work in English, Maths and Project will be posted on Google Classroom.
- Should anything be unclear in the work that is set, parents can communicate with the class teachers via the school email address; [adminoffice@sunhill-jun.hants.sch.uk](mailto:adminoffice@sunhill-jun.hants.sch.uk). They should make clear which year group and subject the question relates to. Teachers will not be able to respond immediately as they will be teaching in class and will not have the opportunity to look at emails until the end of the day.
- Work that children complete at home should be kept safe, and should be brought back to school when safe to do so.
- We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on google classroom each morning that relates to what is being covered in school.

- The school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

## **Teacher expectations**

Teachers will plan lessons that link directly to the curriculum focus for their year group and will provide resources to support tasks for home learners. Tasks will be made live each day on Google classroom. The information will contain:

- All website links needed to access home learning resources along with clear information about the learning for that task. This will include reference to daily tasks for relevant subjects
- Links to daily English lessons – a mixture of Oak Academy and the school's own curriculum plans.
- Links to daily Maths lessons – these will predominately be linked to the White Rose Maths curriculum however teachers may provide further resources and guidance.
- Worksheets to accompany lessons will be available to download or for parents to collect from the school office in a socially distant way.
- Staff will add these resources to their classes remote classroom electronically and it will be the responsibility of families to print/use these resources at home (or contact the school to ask for a 'paper pack')
- Staff and parents should communicate via the school email address.
- Teachers will receive training and guidance so that they are confident in using the remote learning resources. This approach was developed and used in Sun Hill Junior School, during the school closure between March and July; therefore, there is a high level of confidence when using the various remote learning approaches.
- Teachers will make sure all children and parents have access to logins by recording them in the child's home/school communication book.

## **Remote teaching for staff who are self-isolating**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.

- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an individual project to work on which is in line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by their phase leader, or the Deputy Headteacher or Headteacher and will be allocated on a case-by-case basis.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.