



Wednesday 6<sup>th</sup> December 2023

Dear Parents and Carers

As we now draw towards the end of this first term of 2023-2024 and closer to Christmas, I wanted to communicate with you the plans for the last week of term.

**Monday 11<sup>th</sup> December:**

Our House Captains and School Council pupils look forward to welcoming you to their Christmas Celebration Assembly at St Johns Church at 1.45pm. The whole school will be in attendance. Can we please ask parents and carers attending to sit at the sides and back of the church as our pupils will be sat in the centre front rows.

**Tuesday 12<sup>th</sup> December: School Christmas Disco's**

- Year 3 & 4: 3.30pm-4.45pm
- Year 5 & 6: 5pm-6.15pm

Lower School children not attending will be brought out to the playground for collection at the end of the day as usual.

Lower School children attending the disco can bring a change of clothes into school and will get ready at the end of the day. Please ensure all items are named.

Drop-off and pick-up will be from the main entrance and should be at the above stated times only. Please do not park in the school car park unless you have a permit. The blue gate onto site from Oak Hill will be unlocked. Please notify the school prior to the event if another approved adult is collecting your child from their disco.

***Reminder: All forms and payments must be completed by today. We are unable to allow pupils to attend who have not pre-booked and paid.***

**Tuesday 12<sup>th</sup> to Thursday 14<sup>th</sup> December:**

Year group lunches will take place on separate days for each year group as below.

The Perins MAT registered office:  
Perins School. Pound Hill  
Alresford. Hampshire. SO24 9BS  
Tel: 01962 734361  
[school@perins.hants.sch.uk](mailto:school@perins.hants.sch.uk)  
[www.perins.net](http://www.perins.net)



Sun Hill Junior School. Sun Lane.  
Alresford. Hampshire. SO24 9NB  
Tel: 01962 732801  
[adminoffice@sunhill-jun.hants.sch.uk](mailto:adminoffice@sunhill-jun.hants.sch.uk)  
[www.sunhilljs.net](http://www.sunhilljs.net)

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On the days when your child is not having their festive lunch they should have ordered a Packed Lunch from the kitchen or have bought one from home and these will be eaten in their classrooms and wing. All lunches have been pre-ordered for these days.

On the day of your child's festive lunch they are invited to wear their festive jumper on top of their school uniform

- **Year 3 & 4 – Tuesday 12<sup>th</sup> December (Year 5 & 6 packed lunch only)**
- **Year 5 Wednesday 13<sup>th</sup> December (Year 3/4 & 6 packed lunch only)**
- **Year 6 – Thursday 14<sup>th</sup> December (Year 3/4 & 5 packed lunch only)**

### **Friday 15<sup>th</sup> December (Lunch):**

The kitchen is providing the normal hot lunch choices on this last day of term. The options are as follows;

- **Red: Fish Fingers and Chips**
- **Green: Sweet Potato and Lentil Curry**
- **Blue: Hot Dog**

### **Friday 15<sup>th</sup> December (Home time – 1pm):**

Pupils will have lunch as normal and return to class at 12.55pm for registration. At 1pm parents/carers can collect from the classroom doors.

Please allow 5 minutes for the children to be registered before coming to the classroom doors to collect them. Upon arrival please make your way to your child's external classroom door or the Upper School Exit (see map below)

We understand that some parents are unable to collect their children at 1:00pm. If this is the case, can you please inform the school office as we are happy to keep them with us until you are free to collect them.

If your child is being collected by anyone other than a parent/carer, we will require your permission in advance for your child to leave with a different adult at 1:00pm. Any permissions



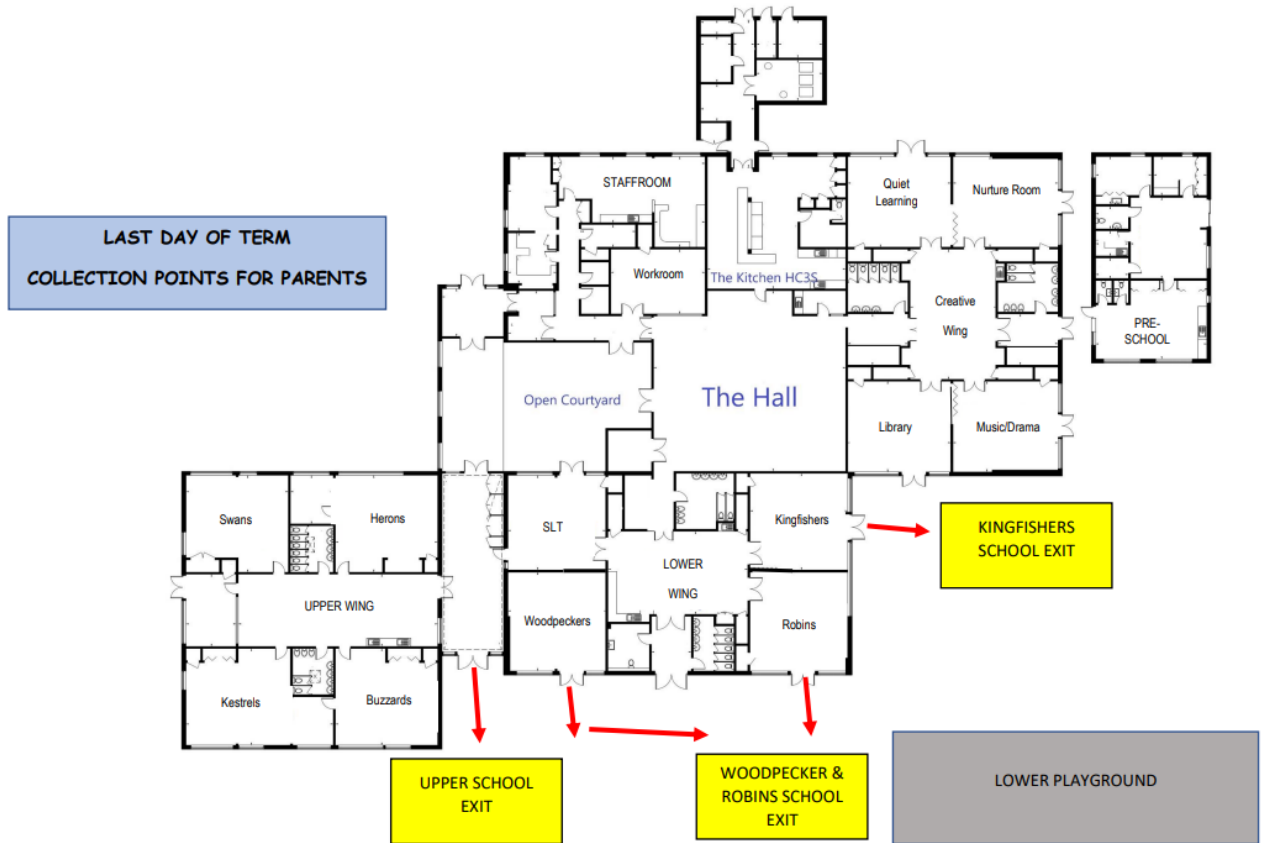
currently in place for end of day collection do not apply on this occasion as the pupils are not allowed to leave independently and must be signed-out.

If your child usually walks home unaccompanied at the end of the school day, we cannot allow them to leave until 3.30pm unless collected by an approved adult.

You can contact the school office to inform us of any permissions either by email – [adminoffice@sunhill-jun.hants.sch.uk](mailto:adminoffice@sunhill-jun.hants.sch.uk) or telephone 01962 732801

Yours sincerely,

Mrs Sue Griffiths – Head Teacher



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