

Friends of Sunhill Juniors Annual General Meeting Agenda – Fri 14 July  
2023.1pm Remote.

I. **Present**

Cindy Cooper, Isobel Dix. Sabrina Marsden. Anita Lamont. Stacey Lakeman, Sue Griffiths, Cathryn Allison, Beth Morton, Sara Curtis. Claire Tan.

II. **Apologies**

III. **Minutes of Previous AGM agreed :Yes**

IV. **Election of new committee for 23/24:**

Isobel Dix and Beth Morton formally stepped down as chair and secretary

**Co chair:Anita Lamont** proposed: Cindy Cooper, seconded: Stacy Lakeman

**Co-chair :Sabrina Marsden:** Proposed: Cindy Cooper, seconded: Stacey Lakeman

**Secretary: Cathryn Allison.** Proposed:Cindy Cooper, seconded:Stacey Lakeman

**Stacey Lakeman** to remain as treasurer

V. **Headteacher report**

Sun Hill Junior School have continued to be extremely fortunate in having a dedicated FOSHJS, when I know that many schools are struggling to have that support. I am enormously grateful to the friends who volunteer their time tirelessly to support our school and enable us to offer and achieve the very best for all our children. I can't thank everyone enough for all that they do week in and week out for the school. The list of things you support us with is huge but I would like to highlight just some of the ways that the FOSHJS enhances all that we do: □ The new sound system which has been brilliant and made such a difference to productions, assemblies and lesson □ Trim trail which the children love using during lunch times and helps to keep them all active □ Enhancing the library and developing the children's love of books □ SATS breakfast and ice creams which helped to start off each morning and then a celebration finish at the end □ Wellbeing

Day This year's wellbeing day was again a huge success. During a recent assembly I asked children about their highlights of the year and a number of children talked about wellbeing day. A testament to what a great success it was. The activities planned and the organisation of the day made it a brilliant day for all. I hope that it remains a date on our annual school calendar. Schools in the England continue to struggle with budgets and the additional funds we have received over the years I have been at Sun Hill certainly have had a big impact so far. I would also like to acknowledge the hard work put in by Isobel and Beth for everything they have done over the last few years. Their contribution to the school has not just been to add monetary value but also all the memorable experiences they have organised for the children and staff. Your dedication and hours you have given to the school and children have been very much appreciated as I know it will have been extremely challenging to organise everything you have done. I would also like to send out my heartfelt thanks to all those other members of FOSHJS who will also be leaving as their children move on to secondary school. I know all the children and staff thank you for your dedication to making things better for them.

## **VI. Chairperson report**

It has been a good year, and lots of money raised despite it being more of a babysitting year. The highlight was wellbeing day, which was really enjoyed by staff and children alike and I am very glad the school are keen to continue it.

Lots of people who have helped through the year. Claire Tan, Sara Curtis, Helen Hall, Kirstie Turner, Hannah Rose, Hat Maton, Lou Burton, Rob and Kat Walls, Everyone involved in the 10km, Lorraine D-S, Sandra Cornford.

I am very grateful to all who have helped and to the school for letting us do chaotic things like elf day! And have always been supportive of these activities for the children despite any disruption it may bring.

Thank you esp. to Mr Ben who helps so much behind the scenes with the setting up and clearing up.

It has been a brilliant 3 years as chair. Going forward, the advice I would like to give is it is best if year 6 parents are not Chair as they have lots going on that year and the focus becomes more on the next stage, for their children rather than Juniors. I would suggest succession planning sooner, which is something we tried but were not successful with. It is so good to have new people all the time FOSHJ and the committee and 2 years is long enough as chair.

Beth: thanks to the new committee for taking, it on and to Stacey for all she does. And of course, thanks to Isobel for giving tirelessly of her time and efforts as chair, both to raise funds and give the children lovely experiences.

## **VII. Treasurer report**

FOSHJ Treasurer Report for AGM 14.07.23

Year starting total 1st September 2022 as per previous treasures report:  
£11'550.27

Year-end banking total as of 12th July 2023: £12'763.07

- Community Balance: £11'593.20
- IAS Reserve Account Balance: £1'000
- Cash Tin: £169.87

Total income to community account: (01.09.22-12.07.23) £8'622.41

Total expenditure from community account: (01.09.22-12.07.23) £6'456.35

Event breakdown on previous minutes

SHJS/FOSHJ Activities

- Back to school bonfire (2022-23)
- Christmas Cards/Products – Class fundraising
- Elf Day, Candy Canes & Photo Booth
- Online Pantomime for each class & treats
- Sponsored Reading Challenge including magnet for every child & prizes

- Easy Fundraising
- Donation Station
- Ink Cartridge Recycling
- 2nd Hand Uniform Shop & new storage
- Raffles
- Bars at productions
- Donation to Gardening Club
- Watercress festival
- Alresford 10k
- Duck Race
- Wellbeing day
- Ice pops on Thursday and at summer events
- Year 6 SATs breakfast & last day Ice Cream for every child
- Refreshments for year group school disco's - pending
- Year 6 leavers party donation - pending
- Trim Trail sections to be installed August 2023

### Funding Commitments

At the beginning of this academic year (01.09.22 to 01.07.23), FOSHJ were asked by Mrs Griffiths to fund some additional sections for the trim trail which had been started on the school field in the summer of 2022, which was agreed. This along with the continued Library improvements was to be our main fundraising aim for the year.

We started the year out with our usual Back to School Bonfire which was another successful event with the addition of a raffle adding more income to the pot. Plans are already in place for an event bigger event for September and this will be picked up by the new FOSHJ committee.

Usual annual events such Christmas card designs and orders took place alongside some events continued from last year such as Elf Day and The

Online Christmas Panto which was purchased for each class to enjoy after their festive lunch. This is a gift from FOSHJ to the children for Christmas.

We also supported the schools Coronation event in May by selling glitter tattoo's and ice pops which I know means a lot to Mrs Griffiths and the school to have FOSHJ and our volunteers help out during these one-off events.

Our additional fund raising projects of the donation station, 2nd hand uniform shop and ink cartridge recycling has continued to be a positive way to make additional income while sending the right message to our pupils. FOSHJ also donated money for plants to the School Gardening club and we hope this will continue into the next year. Thank you to Sara, Lorraine, Nolly and Kerry and Karlene for all your hard work on these projects.

Easy Fundraising has also been steadily creating income for us with a total of £260.09 for this year so far.

The sponsored read in March was rolled out again by FOSHJ and linked into World Book Day, thank you to Charly Edwards for all her hard work putting this together. We made £1200.00 on sponsorship, this was added to the income held over from last year and also the additional extra agreed by FOSHJS so we now hold £3'000 in reserve for the school library improvements when Mrs Griffiths requires it.

FOSHJ were front and centre yet again at the local community events this year such as The Watercress Festival, The Duck Race and The Alresford 10k, all of which helped to raise money for the school as well as supporting our community. We also raised donations for the Winchester Food Bank with a free dress day in school and The Alzheimer's society during Elf day.

Wellbeing day in May was another enormous success with staff and pupils across all year groups thanking us for a brilliant day which only took place due to the donations and volunteered time given by the parents of SHJS. This is an event the school would like to see again in the next academic year.

The parents and pupils of Year 6 showed their gratitude again for the support of FOSHJ for their SATs breakfast.

We are hopeful that Year 6 parents will be kind enough to donate their end of year school account credit to us again this year. This credit will be held by the school and used to cover some FOSHJ purchases, paper and printing over the next year, this is particularly useful when covering all our printing costs for the Back2School event in September.

The end of the year is hectic as usual and more so than usual due to the early AGM and the departure of our Chair and Secretary. Despite this being the end of term they have still been able to provide drinks for the Year 6 leavers performance, support of the end of term a disco and ice pops each Thursday afternoon.

Finally as the year is coming to a close the new sections of the Trim Trail will be fitted on 1st August and FOSHJS donated £3'000 (50%) to the school for this – well done everyone!

### Summery

FOSHJ is in a good financial position moving into 2023-2024. The Association's decision this year is to hold a minimum balance of £1,000 in reserve to meet recurrent expenditure. Therefore, available funds in hand from the community fund and cash-tin at the end of FOSHJs this year (up to 12th July 2023) are £11'763.07.

We still have income and expenditure pending from the summer raffle, disco and Thursday ice pop sales, last day ice pops and treats. This income will be banked over the summer and the final figures calculated for the Charity Commission return which details income from 1st September to 31st August – this will obviously differ from the figures above and I will report on this during the first FOSHJ meeting of 2023-2024.

Looking ahead we have been asked to fund the training of a member of staff for forest school/trail blazer sessions and the equipment for this. We also need to continue to hold and add to the money in place for the school library refurbishment.

I have also been asked to start fundraising to replace the stage lighting in the school hall which stopped working at Christmas 2022, the school hired lighting for the Year 6 production this summer but the system needs to be replaced on a permanent basis for the Year 3/4 Christmas production this year!

### **VIII. End of term events:**

discos organised for 3,4,5. As is year 6 party (not foshj event but they will give a donation). Invite open to all foshj members to attend on yr 6 party on wed 19<sup>th</sup>

**Last day of term-** selling ice pops and lollies. Use AYA freezers ( Emma P has kindly agreed). Drinks too during the picnic

### **IX. Any Other Business**

Anita has asked for 2 more sum up machines. Who is the account holder? Is it Nolly Nutmn- Stacey will contact.

Presentation to year 2 parents Monday 17<sup>th</sup>.

Alresford show in September-need leaflet to go out asking for volunteers- AL.

Back to school bonfire: 22 sept 2023- 5-7.30pm

Change website and foyer info- SL will do

Constitution SL will update.

SL to change bank account holder.

**DATE OF NEXT MEETING: Thurs 28<sup>th</sup> Sept 6-7.30pm**

**venue tba**