

## **FOSHJ MEETING WEDNESDAY 7<sup>TH</sup> SEPT- 2022 ARLEBURY BAR**

- PRESENT: Isobel Dix, Helen Hall, Mrs Griffiths, Stacey Lakeman, Beth Morton, Hannah Rose, Claire Tan
- APOLOGIES: Lorna Ashton, Nolly Nutman, Lorraine DS, Katrin, Estelle Bentham, Sara Curtis, Sarah Cavell, Tracey Fish, Sandra Cornford, Jemma Martindale
- PREVIOUS MINUTES AGREED: yes
- TREASURER REPORT:

### FOSHJ Treasurers report – Wednesday 7th September 2022

☐ The Community Account total (as of 07.09.22) £9'427.14

☐ IAS Account total (as of 07.06.22) £1'953.26

Banked & online

Watercress donation finally in = £200

Easy Fundraising = £210.55

Refund on sum-up machine = £498.32 (I think this was for the Jubilee event?)

Banked cash/chqs for ice pops, 10k, performance bar, disco, SATs breakfast & jubilee event = £1'455.39

Online income for ice pops & disco = £51.50

Terracycle = £132.70

### Expenditure

☐ NEW SOUND SYSTEM = £4'645.75

☐ Ice pops = £83.30

☐ Wellbeing day, Jubilee event, Alresford 10K, End of term Disco, Y6 performance refreshments, leavers party decoration and refreshment expenses = £731.10

More comprehensive breakdown for the year and upcoming plans to follow at the AGM on

### BACK TO SCHOOL BONFIRE

Rebecca Prior (forest school) will to the bonfire and do risk assessment. Will be paid for 2 hours. She will bring 1<sup>st</sup> aid kit, wood and fire extinguishers. She would like to use our fire pit.

Volunteers to roast the marshmallow and children to be given the choc digestives. Smores- Rebecca plus x3 volunteers

Bar- wine/beer and soft drinks and water (£1 each). Tammy Smith provide ice. 1 or 2 bottles of gin. Ticket for adult to include 1 drink and hotdog. ID – has volunteers to help run this ( 5). Need bar licence (ask EB).

Hot dogs- need 8 volunteers. SC will ask Emma P if she will cook them. Hot boxes need to be cleaned after- BM to ensure this happen.

Need more bins. Mr Ben will stay on durin event.

Recycling- glasses need to be brought back to boxes at end of event ( not cleaned) (may need to be collected on monday)

Risk assessment: to be done by ID/HR and SL – whole event risk assessment. Send to James H&S manager at Perins

Tickets: £6 adult (drink and hot dog). £4 child- (hot dog, smores and drink of water) Garry Smith doing tickets.

Bar - £3.50 glass of wine, £ 3 bottle of beer, £1 soft drink can, £ 3 can of cider, £3.50 g&T. Sell crisps too.

Number limit: under 500 on this licence

Payment via Cheque, cash, card. Tickets for sale in the playground as from Tuesday 13<sup>th</sup>

Timing:Friday 23<sup>rd</sup> Sept :5pm-7.30

Campfire: Hannah to do songs, games.

Risk assessment: to include children supervision is parental responsibility. Avoid wooded area.  
Notice of this on tickets.

Raffle on the night- tickets at the bar: Alresford maps- print and bag, forest school session, Simon Evans (naked grape voucher ) , BM to ask Chocolate craft and Billy goat voucher. Other ideas- dramabeast, drone shot of house ( not for this raffle but consider for future raffles)

Comms – beth to sort whatsapp group. Isobel to put on facebook page. ( bring own picnic and chairs). SL -school email and letter ( Id to make)

Number of volunteers needed: fire (3), bar (4 +ID these are sorted), hot dogs (8),raffle- perins kids- so 11 needed in total

Volunteers: helen hall, beth morton, claire tan, nolly, stacey, lorna, kirsty, ,katrin, lorraine,

Fire ( rebecca, alex, hannah) -12

Wet weather plan- in Orangery. Add to risk assessment

Invite infant school parents esp year 2s (ID)

Volunteers be there 4pm set up

- RECYCLING UPDATE: need someone to take over recycling, Maybe year 3 parent? (beth to ask via group). If no volunteers will need to fold
- UNIFORM UPDATE- add to next meeting
- OTHER UPCOMING EVENTS- add to next meeting
- FUNDRAISING REQUESTS: add to next meeting
- DATE OF NEXT MEETING
- AGM Prov Friday 30<sup>th</sup> Sept 2pm TBC.