



Parents evening meetings usually take place during the Autumn and Summer Terms. They are held over two consecutive evenings usually starting at 4pm and finishing by 7pm depending on class size.

We hold separate parents meetings for SEND pupils as these require a longer run time.

From September 2021 we will have the capacity to run our parents evenings virtually as well as in-person. This allows some parents who are unable to attend in person, to still speak to their child's class teacher.

The system we use for booking all appointments is called School Cloud (those parents with children at Perins school may have already used this system) and when the appointments go "live" you will be given an option of 2 nights, one of which will allow you to visit the school in person and the other to attend a virtual meeting.

The booking system can be accessed using this link:

<https://sunhilljuniorschool.schoolcloud.co.uk/>

- Login, by entering your own details and your child's name and date of birth.
- Select the event which you are going to attend.
- Book appointments.

Here are some useful links to help you book appointments and to access the video appointments on the day:

[Guide for booking Appointments](#) OR [Guide for Parents Evening via Video Call](#)

Please note, each standard video call appointment will last approximately 10 minutes and after this allotted time the parents evening system will automatically close the call. There will be a counter on your screen to guide you through the count down.

The system allows virtual appointments to be accessed by more than one parent from different locations. Details of how to invite another parent to join your appointments can be found in the [Guide for Parents Evening via Video Call](#)

Before attending your appointment you must ensure that your camera and microphone are working and that you "allow" the school cloud system to access them for the appointment.

Once you have made an appointment you can click on your booked appointments at any time and edit or delete the booking(s) if needed.

If you have any problems with making appointments please contact us on adminoffice@sunhill-jun.hants.sch.uk

Unfortunately, if you miss your appointment we will be unable to arrange another for you within the same parents evening period and you will need to contact the school to arrange a meeting with your child's class teacher at a convenient time for them. This is also the case should you forget to book an appointment and the booking system has closed.